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**GREATER HARRISON COUNTY PUBLIC SERVICE DISTRICT,**  
**a public utility**

OF

04:44 PM AUG 28 2017 PSC EXEC SEC DIV

WEST MILFORD, WEST VIRGINIA

RATES, RULES AND REGULATIONS FOR FURNISHING

**SEWERAGE AND SEWAGE DISPOSAL SERVICE**

at all areas within Harrison County not provided sewer service by another public service  
District or incorporated municipality; in Marion County along County Route 73/73;  
and in Taylor County in along Route 73/73

Filed with **THE PUBLIC SERVICE COMMISSION**  
of  
**WEST VIRGINIA**

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Issued August 23, 2017

Effective for all service rendered on and after  
September 1, 2017, except as otherwise provided herein

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Issued by authority of a Resolution adopted by the Public Service Board  
of Greater Harrison County Public Service District on May 17, 2017,  
and as approved by The County Commission of Harrison County on  
July 12, 2017 and Order entered July 13, 2017

Issued by **GREATER HARRISON COUNTY PUBLIC SERVICE DISTRICT,**  
a public utility

By: Wm. C. Hoover

Title: General Manager

RULES AND REGULATIONS

- I. *Rules and Regulations for the Government of Sewer Utilities*, adopted by the Public Service Commission of West Virginia, and now in effect, and all amendments thereto and modifications thereof hereafter made by said Commission.

**PHASE I***(Effective September 1, 2017)***SCHEDULE I****APPLICABILITY**

Applicable within the entire territory served.

**AVAILABILITY**

Available for general domestic, commercial and industrial sewer service.

**(I) CUSTOMER CHARGE**

Per customer \$15.06 per month

**(I) COMMODITY CHARGE**

\$13.37 per 1,000 gallons

**(I) UNMETERED AND WELL USERS**

Flat rate (5,000 gallons) - \$81.90 per month

**TAP FEE**

The following charges are to be made whenever the utility installs a new tap to serve an applicant:

A tap fee of \$100.00 will be charged to customers applying for service before construction is completed adjacent to customer's premises in connection with a sewerage system improvement project. This pre-construction tap fee will be invalid after the completion of construction adjacent to the applicant's premises that is associated with a sewerage system improvement project.

A tap fee of \$250.00 will be charged to customers who apply for service outside of a sewerage system improvement project for each new tap to the system.

**DELAYED PAYMENT PENALTY**

The above schedule is net. On all accounts not paid in full when due, ten percent (10%) will be added to the net current amount unpaid. This delayed payment penalty is not interest and is to be collected only once for each bill where it is appropriate.

**(I)** Indicates increase

**PHASE I** (Continued)

**SCHEDULE I** (Continued)

**RETURNED CHECK CHARGE**

A service charge equal to the actual bank fee assessed to the sewer utility up to a maximum of \$25.00 will be imposed upon any customer whose check for payment of charges is returned by the bank due to insufficient funds.

**DISCONNECT/RECONNECT/ADMINISTRATIVE FEES**

Whenever water service has been disconnected for nonpayment of sewer bills in conjunction with a water service termination agreement with other utilities, a disconnection fee of \$19.10 shall be charged; or in the event the delinquent sewer bill is collected by the water company, an administrative fee of \$19.10 shall be charged. Whenever water service which has been previously disconnected or otherwise withheld for non-payment of sewer bill in conjunction with a water service termination agreement with other utilities, is reconnected, a reconnection fee of \$19.10 shall be charged.

**LEAK ADJUSTMENT**

\$1.79 per 1,000 gallons is to be used when a bill reflects unusual water consumption which can be attributed to eligible water leakage on customer's side of the meter. This rate shall be applied to all such consumption above the customer's historical average usage.

**SECURITY DEPOSIT**

Not to exceed two-twelfths (2/12) of the average annual usage of the applicant's specific customer class, or fifty dollars (\$50), whichever is greater. This fee may change by applicable statutory provisions.

**PHASE I** (Continued)**SCHEDULE II****SURCHARGE FORMULA TO BE APPLIED IN THE CASE OF USERS PRODUCING UNUSUAL WASTE**

The charge for the treatment of unusual waste will be calculated on the basis of the following formula:

$$C_i = B_o B_i + S_o S_i + N_o N_i$$

$C_i$  = charge to unusual users per year

$B_o$  = average unit cost of treatment, chargeable to Biochemical Oxygen Demand (BOD) in dollars per pound

$B_i$  = weight of BOD from unusual users, in pounds per year

$S_o$  = average unit cost of treatment (including sludge treatment) chargeable to total solids in dollars per pound

$S_i$  = weight of total solids from unusual users, in pounds per year

$N_o$  = average unit costs of treatment chargeable to Nitrogenous Oxygen Demand (NOD), in dollars per pound

$N_i$  = weight of NOD from unusual users, in pounds per year

When an unusual user is to be served, a preliminary study of its wastes, and the cost of transport and treatment thereof, will be made. Waste containing materials which, in the judgement of the Public Service District should not be introduced into the sewer system, need not be handled by it. The results of the preliminary study will be used to determine the feasibility of the proposed sewer service and the charge therefore, based upon the formula set out above.

Unusual sewage will be monitored on a regular basis and at the conclusion of each fiscal year, based on the investigation aforesaid and audit of the utility records, new cost figures will be calculated for use in the above formula. The cost of establishing the monitoring facilities shall be paid by the unusual user, or refund given by the Public Service District, as the case may be. Such audited figures shall then be used for the preliminary billing for the next fiscal year, at the end of which an adjustment will be made as aforesaid.

**PHASE I** (Continued)

**SCHEDULE III**

**SURFACE OR GROUND WATER SURCHARGE**

Whenever the utility has discovered that a customer's roof drain, downspout, storm sewer or similar facilities conducting surface water have been connected to the utility's sewer system and such customer has failed to take appropriate action, within thirty (30) days of a demand by the utility in accordance with the Rules of the Public Service Commission, to eliminate such connection, a surcharge will be imposed upon the customer calculated on the basis of the following formula:

$$S = A \times R \times .0006233 \times C$$

- S = The surcharge in dollars
- A = The area under roof and/or the area of any other water collection surface connected to the sanitary sewer, in square feet.
- R = The measured monthly rainfall, in inches
- C = The utility's approved rate per thousand gallons of metered water usage.
- .0006233 = A conversion factor to change inches of rain x square feet of surface to thousands of gallons of water.

The utility shall not impose the surcharge unless and until the customer has been notified by certified mail, return receipt requested, or by hand delivery, that it has been established by smoke testing, dye testing or on-site inspection that rain or surface water is being introduced into the sanitary sewer system at the customer's location, and that the customer has not acted within thirty (30) days from receipt of such notice to divert the water from the sanitary sewer system.

Said surcharge shall be calculated and imposed for each month that said condition continues to exist. Failure to pay the surcharge and/or correct the situation shall give rise to the possible termination of water in accordance with the Rules of the Public Service Commission of West Virginia.

**PHASE II**  
*(Effective March 1, 2018)*

**SCHEDULE I**

**APPLICABILITY**

Applicable within the entire territory served.

**AVAILABILITY**

Available for general domestic, commercial and industrial sewer service.

(I) **CUSTOMER CHARGE**

Per customer            \$16.24 per month

(I) **COMMODITY CHARGE**

\$14.41 per 1,000 gallons

(I) **UNMETERED AND WELL USERS**

Flat rate (5,000 gallons) - \$88.31 per month

**TAP FEE**

The following charges are to be made whenever the utility installs a new tap to serve an applicant:

A tap fee of \$100.00 will be charged to customers applying for service before construction is completed adjacent to customer's premises in connection with a sewerage system improvement project. This pre-construction tap fee will be invalid after the completion of construction adjacent to the applicant's premises that is associated with a sewerage system improvement project.

A tap fee of \$250.00 will be charged to customers who apply for service outside of a sewerage system improvement project for each new tap to the system.

**DELAYED PAYMENT PENALTY**

The above schedule is net. On all accounts not paid in full when due, ten percent (10%) will be added to the net current amount unpaid. This delayed payment penalty is not interest and is to be collected only once for each bill where it is appropriate.

(I) Indicates increase

**PHASE II** (Continued)

**SCHEDULE I** (Continued)

**RETURNED CHECK CHARGE**

A service charge equal to the actual bank fee assessed to the sewer utility up to a maximum of \$25.00 will be imposed upon any customer whose check for payment of charges is returned by the bank due to insufficient funds.

**DISCONNECT/RECONNECT/ADMINISTRATIVE FEES**

Whenever water service has been disconnected for nonpayment of sewer bills in conjunction with a water service termination agreement with other utilities, a disconnection fee of \$19.10 shall be charged; or in the event the delinquent sewer bill is collected by the water company, an administrative fee of \$19.10 shall be charged. Whenever water service which has been previously disconnected or otherwise withheld for non-payment of sewer bill in conjunction with a water service termination agreement with other utilities, is reconnected, a reconnection fee of \$19.10 shall be charged.

**LEAK ADJUSTMENT**

\$1.79 per 1,000 gallons is to be used when a bill reflects unusual water consumption which can be attributed to eligible water leakage on customer's side of the meter. This rate shall be applied to all such consumption above the customer's historical average usage.

**SECURITY DEPOSIT**

Not to exceed two-twelfths (2/12) of the average annual usage of the applicant's specific customer class, or fifty dollars (\$50), whichever is greater. This fee may change by applicable statutory provisions.



**PHASE II** (Continued)**SCHEDULE II****SURCHARGE FORMULA TO BE APPLIED IN THE CASE OF USERS PRODUCING UNUSUAL WASTE**

The charge for the treatment of unusual waste will be calculated on the basis of the following formula:

$$C_i = B_o B_i + S_o S_i + N_o N_i$$

- $C_i$  = charge to unusual users per year  
 $B_o$  = average unit cost of treatment, chargeable to Biochemical Oxygen Demand (BOD) in dollars per pound  
 $B_i$  = weight of BOD from unusual users, in pounds per year  
 $S_o$  = average unit cost of treatment (including sludge treatment) chargeable to total solids in dollars per pound  
 $S_i$  = weight of total solids from unusual users, in pounds per year  
 $N_o$  = average unit costs of treatment chargeable to Nitrogenous Oxygen Demand (NOD), in dollars per pound  
 $N_i$  = weight of NOD from unusual users, in pounds per year

When an unusual user is to be served, a preliminary study of its wastes, and the cost of transport and treatment thereof, will be made. Waste containing materials which, in the judgement of the Public Service District should not be introduced into the sewer system, need not be handled by it. The results of the preliminary study will be used to determine the feasibility of the proposed sewer service and the charge therefore, based upon the formula set out above.

Unusual sewage will be monitored on a regular basis and at the conclusion of each fiscal year, based on the investigation aforesaid and audit of the utility records, new cost figures will be calculated for use in the above formula. The cost of establishing the monitoring facilities shall be paid by the unusual user, or refund given by the Public Service District, as the case may be. Such audited figures shall then be used for the preliminary billing for the next fiscal year, at the end of which an adjustment will be made as aforesaid.

**PHASE II** (Continued)**SCHEDULE III****SURFACE OR GROUND WATER SURCHARGE**

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$$S = A \times R \times .0006233 \times C$$

- S = The surcharge in dollars  
 A = The area under roof and/or the area of any other water collection surface connected to the sanitary sewer, in square feet.  
 R = The measured monthly rainfall, in inches  
 C = The utility's approved rate per thousand gallons of metered water usage.  
 .0006233 = A conversion factor to change inches of rain x square feet of surface to thousands of gallons of water.

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Said surcharge shall be calculated and imposed for each month that said condition continues to exist. Failure to pay the surcharge and/or correct the situation shall give rise to the possible termination of water in accordance with the Rules of the Public Service Commission of West Virginia.

**PHASE III**  
*(Effective February 1, 2019)*

**SCHEDULE I**

**APPLICABILITY**

Applicable within the entire territory served.

**AVAILABILITY**

Available for general domestic, commercial and industrial sewer service.

(I) **CUSTOMER CHARGE**

Per customer \$17.49 per month

(I) **COMMODITY CHARGE**

\$15.52 per 1,000 gallons

(I) **UNMETERED AND WELL USERS**

Flat rate (5,000 gallons) - \$95.10 per month

**TAP FEE**

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**PHASE III** (Continued)

**SCHEDULE I** (Continued)

**RETURNED CHECK CHARGE**

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**PHASE III** (Continued)

**SCHEDULE III**

**SURFACE OR GROUND WATER SURCHARGE**

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